



Ronald McDonald House®
Corpus Christi

Board of Director Expectations

The Board of Directors are responsible for defining and fulfilling the mission of the Ronald McDonald House Charities of Corpus Christi (RMHC-CC), as well as overseeing the management and direction of the organization. The Board is responsible for planning and policy decisions; financial oversight and development; ongoing monitoring and evaluation of the work of the organization. The ultimate job of the board is to steward the resources of the nonprofit to get the highest quality mission provided every day.

Attendance:

1. Board of Director Meetings: Calendar TBD by existing board of directors
 - a. Must comply with attendance policy stated in bylaws.
2. Standing Committee Meetings – serve on at least one standing committee.
3. Ad Hoc Committee meetings as needed.
4. Participate in one Board of Director Share-A-Meal per year
5. Special events, community activities and meetings - as needed

Duties & Responsibilities:

1. Understand, establish, interpret, and promote the mission, goals, and objectives of RMHC-CC.
2. Make a generous personal and/or business contribution, within your means, to RMHC-CC.
3. Secure or purchase sponsorship for the two designated House fundraising events.
4. Solicit funds from personal and/or business associates in support of RMHC-CC and its programs.
5. Serve on at least one (1) Standing Committee and accept reasonable special assignments.

6. Make decisions on the organization's issues, policies, priorities, goals, and objectives based on careful consideration of all relevant facts and data.
7. Formulate, update, and approve long-term strategies and objectives, as well as annual operating objectives.
8. Nominate and elect members and officers of the Board of Directors.
9. Monitor the annual operating budget and special project budgets, as appropriate.
10. Employ and evaluate the performance of the Chief Executive Officer.
11. Monitor and evaluate the effectiveness of Ronald McDonald House programs and services. Monitor progress toward achieving stated objectives.
12. Attend Ronald McDonald House Charities-Corpus Christi activities and events to support and understand RMHC-CC operations.
13. Increase public awareness, understanding, and support of the RMHC-CC.
14. To observe parliamentary procedures and display courteous conduct in all board and committee meetings.
15. To avoid conflicts of interest between position as a board member and personal or professional life. If such a conflict does arise, declare that conflict before the board and refrain from voting on respective matters.
16. Adhere and respect the Health Insurance Portability and Accountability Act (HIPAA) guidelines set for by the RMHC-CC.

If, for any reason I am unable to carry out the above duties to the best of my ability, I will resign my position as a board member.

Print Name

Date

Signature